

| | AGENDA ITEM / ISSUE | ToR | Annual Review | Mar-25 | Jun-25 | Sep-25 | Dec-25 |
|----|---|--|---------------|--------|--------|--------|--------|
| | QUARTERLY ITEMS | | | | | | |
| 1 | Internal Audit Reports and Plan Progress Update | Internal Audit | | * | * | * | * |
| 31 | Sector Update | Internal / External Audit | | * | * | * | * |
| 2 | External Audit Update | External Audit | | * | * | * | * |
| 3 | Audit Recommendations Tracker | Internal Control Framework | | * | * | * | * |
| 5 | HMICFRS Reports | Inspection & Review | | * | * | * | * |
| 6 | HMICFRS Recommendations Tracker | Internal Control Framework | | * | * | * | * |
| 7 | Risk Register and Business Continuity Overview | Corporate Risk Management | | * | * | * | * |
| 14 | Civil Claims Overview | Civil Claims | | * | * | * | * |
| | | | | | | | |
| | OTHER ITEMS | | | | | | |
| 4 | In Year Financial Monitoring and MTFP | Financial Reporting | | * | | * | |
| 15 | Information Assurance Report - incl IT Healthcheck Vulnerabilities Risk Statement | Information Governance | | * | | * | * |
| 8 | Approval of Internal Audit Programme | Internal Audit | | * | | | |
| 9 | Agreement of External Audit Plan and fees | External Audit | | * | | | |
| 10 | Annual Internal Audit Report(s) and Opinion(s) | Internal Audit | | | * | | |
| 11 | Previous Annual Governance Statement Area for Development Update | Internal Control Framework | | * | | | |
| 12 | Draft Accounts and Annual Governance Statement | Financial Reporting / Internal Control Environment | | | * | * | |
| 13 | Final Accounts and Annual Governance Statement | Financial Reporting / Internal Control Environment | | | | | * |
| 16 | JIAC Annual Report | Internal Control Framework | | | | * | |
| 18 | Review of Accounting Policies | Financial Reporting | | * | | | |
| 20 | Civil Claims Detailed Analysis (comparison with MSF if possible) | Civil Claims | | | * | | |
| 33 | JIAC Terms of Reference | Best Practice: Annual Review | | | * | | |
| 34 | Committee Members Update | Update on JIAC Committee members | | | | * | |