

	AGENDA ITEM / ISSUE	ToR	Annual Review	Nov-24	Mar-25	Jun-25	Sep-25
	QUARTERLY ITEMS						
1	Internal Audit Reports and Plan Progress Update	Internal Audit		*	*	*	*
31	Sector Update	Internal / External Audit		*	*	*	*
2	External Audit Update	External Audit		*	*	*	*
3	Audit Recommendations Tracker	Internal Control Framework		*	*	*	*
5	HMICFRS Reports	Inspection & Review		*	*	*	*
6	HMICFRS Recommendations Tracker	Internal Control Framework		*	*	*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management		*	*	*	*
14	Civil Claims Overview	Civil Claims		*	*	*	*
	OTHER ITEMS						
4	In Year Financial Monitoring and MTFP	Financial Reporting			*		*
15	Information Assurance Report - incl IT Healthcheck Vulnerabilities Risk Statement	Information Governance		*	*		*
8	Approval of Internal Audit Programme	Internal Audit			*		
9	Agreement of External Audit Plan and fees	External Audit			*		
10	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit				*	
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework			*		
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment				*	*
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment		*			
16	JIAC Annual Report	Internal Control Framework					*
18	Review of Accounting Policies	Financial Reporting			*		
20	Civil Claims Detailed Analysis (comparison with MSF if possible)	Civil Claims				*	
33	JIAC Terms of Reference	Best Practice: Annual Review				*	
34	Committee Members Update	Update on JIAC Committee members					*