

	AGENDA ITEM / ISSUE	ToR	Annual Review	Sep-24	Nov-24
	QUARTERLY ITEMS				
1	Internal Audit Reports and Plan Progress Update	Internal Audit		*	*
31	Sector Update	Internal / External Audit		*	*
2	External Audit Update	External Audit		*	*
3	Audit Recommendations Tracker	Internal Control Framework		*	*
5	HMICFRS Reports	Inspection & Review		*	*
6	HMICFRS Recommendations Tracker	Internal Control Framework		*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management		*	*
14	Civil Claims Overview	Civil Claims		*	*
	OTHER ITEMS				
4	In Year Financial Monitoring and MTFP	Financial Reporting		*	
15	Information Assurance Report	Information Governance		*	
8	Approval of Internal Audit Programme	Internal Audit			
9	Agreement of External Audit Plan and fees	External Audit			
10	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit			
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework			
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment			
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment			*
16	JIAC Annual Report	Internal Control Framework		*	
18	Review of Accounting Policies	Financial Reporting			
20	Civil Claims Detailed Analysis (comparison with MSF if possible)	Civil Claims			
33	JIAC Terms of Reference	Best Practice: Annual Review			