PUBLIC TRANSPORT, FOOD, ACCOMODATION AND OTHER INCIDENTAL EXPENSES

Name	Simon Dennis	**Month**	October	**Area / Department**	
Pin No		**Year**	2023	**Section**	
Collar No				**Cost Centre**	

Date	Reason/s for expense eg: Meeting	Duty start time eg: 13.00	Duty finish time eg: 14.00	Total duty time (Hrs)	Description of expense incurred (Receipts must be attached)	Amount of expenditure
12.10.23	Parking for train to York	8.00	17.00	7.50	Parking for the train to York for the PFCP meeting	£4.40
20.10.23	Travel home from Coventry APA	8.00	17.00	7.50	Due to storm Bahbet a bus journey was needed as the trainlines were flooded - ticket is in 2 parts due to departing at one station before catching another bus.	£4.00
18.10.23	Claim for dinner	8.00	17.00	7.50	Claim for dinner due to length of travel and missing dinner reservation at the hotel	£9.08
20.10.23	Claim for lunch	8.00	17.00	7.50	Claim for lunch. Missed lunch provided at conference due to length of journey home because of storm Bahbet	£9.20
18.10.23	Uber	8.00	17.00	7.50	Uber from train station to Conference. No other travel available.	£6.69
					Total Claim	**£ 33.37**